NAME:……

ADDRESS:……

……

……

TEL:……

HOME SERVICES DIRECT LTD

THE OFFICE
BRIDEWELL FARMHOUSE
CHILMINGTON GREEN
ASHFORD
KENT TN23 3DP
TELEPHONE 01233 650550
FACSIMILE 01233 640680
EMAIL hsdltd@aol.com
COMPANY No 5055001 VAT No 834 7080 26

NOTICE OF THE RIGHT TO CANCEL

You as a consumer have the right to cancel this contract within 7 calendar days starting on the day of receipt of the written notice. If you wish to cancel within this period you must do so in writing to the address or email shown above. The cancellation is deemed to be served as soon as it is posted or sent by electronic mail. You should obtain proof of posting or sending and keep a copy. You may use the cancellation form provided if you wish.

DATE		ARRIVAL TIME	Labour Rate Per 1/2 Hour + Parts + VAT £	Price fully inclusive of Labour, Parts, Discounts & VAT £ . Customer Signature to agree price ……
JOB/INVOICE NUMBER				
ENG No		COMPLETION TIME		

Customer Signature to Agree Arrival Time and 1/2 Hourly Rate

……

REQUEST FOR THE COMMENCEMENT OF THE CONTRACT BEFORE THE END OF THE CANCELLATION PERIOD.

You can request that the contract begins before the end of the cancellation period, this request must be in writing. Any works carried out or goods received within the cooling off period must be paid for.

I request that the contract begins:

Signed:……Print……Date……

JOB DESCRIPTION:

ALL WORKS ARE CARRIED OUT BY INDEPENDENT SUB-CONTRACTORS

CUSTOMER SIGNATURE TO AGREE COMPLETION TIME & JOB SATISFACTION:……

CREDIT OR DEBIT CARD NUMBER

START DATE EXPIRY DATE ISSUE No

SECURITY No AUTH CODE

CARD RUBBING

ALL CREDIT CARD TRANSACTIONS WILL INCUR A 2.5% SURCHARGE

AUTHORISED SIGNATURE TO DEBIT THE CREDIT OR DEBIT CARD:……

CANCELLATION NOTICE

If you wish to cancel the contract you must do so in writing and deliver personally or send (this can be by email) this to the person named below. You may use this form if you want to but do not have to.

COMPLETE & DETACH THIS PART ONLY IF YOU WISH TO CANCEL THE CONTRACT

To : Accounts Manager

I/ we hereby give notice that I/we wish to cancel my/our contract (job) number ……

Signed…… Date ……

Name ……

Address ……

……

Labour	=	
Discount on Labour	-	
Subtotal	=	
Parts	+	
Subtotal	=	
VAT	+	
Invoice Total/Fixed Price	=	
2.5% Credit Card Surcharge	+	
TOTAL	=	

TOP COPY—WHITE—CUSTOMER MIDDLE COPY—GREEN—OFFICE BOTTOM COPY—YELLOW—ENGINEER

REGISTERED ADDRESS: THE GRANARY, WORTEN LOWER YARD, WORTEN LANE, ASHFORD, KENT, TN23 3BU